



## Furnishing and Equipment Checklist for Quality Brand Villas

### Living Area *Must Haves*

- \_ Comfortable seating for at least the number of people that you sleep
- \_ A TV large enough to watch from across the room (27" or larger)
- \_ The digital TV service for your country
- \_ Reading lamps
- \_ A DVD player
- \_ A couple decks of cards and board games

### Extras

- \_ A large-screen HDTV
- \_ A DVD or Blu Ray library
- \_ Satellite, premium cable or movie channels
- \_ Recliner or comfortable reading chair & foot rest
- \_ A fireplace (built-in or freestanding electric fireplace)
- \_ A or an iPod docking station
- \_ Game systems like Xbox or PlayStation with games
- \_ Spare batteries to fit the TV remote

### Kitchen/Dining Room *Must Haves*

- \_ Microwave
- \_ Teapot
- \_ Coffee pot with filters
- \_ Starter pack of tea bags, coffee, UHT milk, and sugar
- \_ Basic pantry items like sugar, salt, pepper and butter
- \_ Cleaning supplies, including liquid hand soap, dishwashing liquid, carpet cleaner, all-purpose cleaners, bleach/disinfectant cleaner
- \_ Different sized sauce pans, frying pans and utensils
- \_ Baking trays and / or roasting pans
- \_ Essential tools such as chef's knives, vegetable peelers, colanders and cheese graters
- \_ A wooden or plastic chopping board (a glass one will blunt your knives)
- \_ A glass salad bowl
- \_ Enough plates, glasses, and cutlery for double the number of people that you sleep
- \_ A dining table that will seat the number that you sleep
- \_ Heat proof mats (to save your surfaces!)

### **Extras**

- \_ A deluxe coffee pot with grinder or espresso machine
- \_ Granite countertops
- \_ Stainless steel appliances
- \_ Specialist gadgets
- \_ Other small appliances like a mixer or hand held blender
- \_ Mixing bowls and measuring jugs
- \_ A casserole dish
- \_ Fresh fruit, pastries or a bottle of wine or champagne

**Top tip:** If you provide non stick pots and pans in your holiday home, be sure to provide non stick utensils to stop renters making scratch marks

### **Bedrooms *Must Haves***

- \_ At least a double bed in the master bedroom
- \_ Two sets of high-quality sheets for each bed
- \_ Pillows with pillow protectors
- \_ Extra blankets
- \_ Mattress pads
- \_ Full-length mirror
- \_ An alarm clock
- \_ Reading lamp on a bedside table in each bedroom
- \_ Tabletop, oscillating or ceiling fan
- \_ Curtains or blinds for privacy
- \_ Hairdryers
- \_ Enough storage solutions (e.g. wardrobes and chest of drawers) for guests to comfortably keep their clothes and personal possessions
- \_ Coat hangers in the wardrobes

### **Extras**

- \_ Double beds or twin beds in each additional bedroom
- \_ High quality or Egyptian cotton sheets
- \_ Extra cushions and throws
- \_ Feather pillows
- \_ Television

### **Bathrooms *Must Haves***

- \_ 2 quality bath towels per guest
- \_ 2 hand towels per guest
- \_ 2 flannels per guest
- \_ Hair dryer
- \_ Hand soap
- \_ Four rolls of toilet paper
- \_ Tissues
- \_ An extractor fan

### **Extras**

- \_ Shampoo & conditioner
- \_ Body wash & lotions

- \_ Make up removal wipes (no more mascara stains on your flannels)
- \_ Unique shower/showerheads
- \_ Jacuzzi/whirlpool tub in the master bathroom
- \_ Steam shower or sauna
- \_ Bathrobes
- \_ Towel warmer

**Top tip:** if you provide bottles of shampoo and conditioner your guests won't appreciate opening half used bottles. A simple solution is to buy attractive looking refillable bottles that you or your housekeeper can refill after each check out, or stock miniature sample sized products.

### **Balcony / Garden *Must Haves***

- \_ Outdoor seating
- \_ Lighting
- \_ Ash trays (even if your home is non-smoking)

### **Extras**

- \_ A dining area
- \_ A barbeque grill
- \_ A hot tub
- \_ Decking or patio area
- \_ A swimming pool
- \_ Outdoor fireplace
- \_ Children's play area
- \_ A football or volleyball net, or garden toys like swing ball

### **Other Amenities *Must Haves***

- \_ Vacuum
- \_ High-speed Internet / Wi Fi
- \_ A washer and dryer
- \_ Iron and full-size ironing board
- \_ Landline telephone
- \_ A first aid kit
- \_ Liners in rubbish bins, plus extra bin liners
- \_ Guestbook

### **Extras**

- \_ Air conditioning
- \_ Baby/toddler gear like a portable cot and a high chair and age-appropriate toys
- \_ Game room with a pool table, table football, ping pong table and/or dartboard
- \_ Exercise equipment like a stationary bike or treadmill
- \_ Office equipment like a computer and printer
- \_ Free long distance phone service
- \_ An ice machine
- \_ Sports equipment like tennis rackets, footballs, or golf clubs
- \_ Region-specific gear like beach towels, a ski locker, canoes, kayaks, or bikes

**Top tip:** If your property is in a coastal area, providing two beach towels per guest will stop renters taking your lovely bath towels down to the beach, and clogging them up with wet sand.

## **Kitchen Checklist**

### **Large Appliances**

- \_ Full -size refrigerator with freezer
- \_ Dishwasher
- \_ Oven with stove top burners

### **Small Appliances**

- \_ Microwave
- \_ Coffee pot (auto shutoff) or espresso machine
- \_ Toaster (wide slot) or toaster oven
- \_ Blender

### **Dinnerware**

- \_ Dinner plates
- \_ Sandwich/salad plates
- \_ Bowls
- \_ Cutlery (forks, spoons, butter knives)
- \_ Steak knives
- \_ Water glasses
- \_ Coffee cups
- \_ Wine glasses
- \_ A large serving platter

### **Cookware**

- \_ 13x9 baking dish
- \_ 2 qt. Pyrex dish
- \_ Cake tins
- \_ Large casserole dish
- \_ Measuring spoons
- \_ Sauce pans with lids
- \_ Skillets
- \_ Paring knife
- \_ Roast knife
- \_ Rubber spatula
- \_ Colander
- \_ Microwaveable dishes
- \_ Soup ladle
- \_ Tongs
- \_ Serving spoons
- \_ A large salad bowl
- \_ Mixing bowls
- \_ Roaster with lid
- \_ Vegetable peeler
- \_ Basting spoon
- \_ Rolling pin
- \_ Jug for milk or juice
- \_ Pie pan

### **Other**

- \_ Wooden or plastic chopping board
- \_ Bottle opener
- \_ Can opener
- \_ Wine corkscrew
- \_ Plastic jug
- \_ Kettle
- \_ Tea pot
- \_ Fire extinguisher
- \_ Ice cream scoop
- \_ Pizza cutter
- \_ Oven Gloves
- \_ Kitchen towels and washcloths (at least 2 of each)
- \_ Pot scrubber
- \_ Kitchen scissors

**Basic Pantry Items**

- \_ Salt and pepper
- \_ Coffee and coffee filters
- \_ UHT milk
- \_ Sugar
- \_ Toothpicks

**Optional Items**

- \_ Fondue set
- \_ Cookbooks or local recipes
- \_ Steak knives
- \_ A stocked spice rack